



INSTRUCTIONS

LIMITED VIDEO LOTTERY SERVICE TECHNICIAN APPLICATION

Enclose a legible copy of your driver's license and a check or money order payable to the West Virginia Lottery in the amount of \$100.00.

Complete all forms enclosed. Any incomplete applications will be returned to applicant and no action will be taken.

If any component of the application requires a supplement explanation from you, please include the explanation with the application.

Please note that forms may be photocopied for your use. We suggest you photocopy the forms prior to completing them.

You will be notified by the License Division or the Security Division to schedule an appointment to be live scanned (fingerprinted).

Should you have any questions, please contact Kris Radford, License Division, 1.800.982.2274, ext. 213.

EMPLOYMENT HISTORY

List all work experience beginning with your present or most recent job and work back. Any change in duties, title or employment status must be listed as a separate job.

6.	Employer Name and Address			Employer Phone #
	Type of Business	Name of Supervisor	Job Title	Last Salary
	Employment Dates Month/Year to Month/Year	Employment Status Full-Time, Part-Time, Volunteer	Avg. # of Hours per Week	
	Did you supervise any employees? YES NO	Date you began supervising	List title & # of employees supervised	
	Detailed description of duties and responsibilities.			
	Employer Name and Address			Employer Phone #
	Type of Business	Name of Supervisor	Job Title	Last Salary
	Employment Dates Month/Year to Month/Year	Employment Status Full-Time, Part-Time, Volunteer	Avg. # of Hours per Week	
	Did you supervise any employees? YES NO	Date you began supervising	List title & # of employees supervised	
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	Did you supervise any employees? YES NO	Date you began supervising	List title & # of employees supervised	
	Detailed description of duties and responsibilities.			

7.	<p>Have you ever been convicted of any crime? If YES, provide details on additional sheet. YES NO</p>						
8.	<p>A recent passport quality photo of yourself must accompany this form. The photo will be used for identification badge if application is approved.</p>						
9.	<p>Personal References (List 2)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Name _____</td> <td style="width: 50%; border: none;">Name _____</td> </tr> <tr> <td style="border: none;">Address _____</td> <td style="border: none;">Address _____</td> </tr> <tr> <td style="border: none;">Phone # (____) _____ Yrs. Known _____</td> <td style="border: none;">Phone # (____) _____ Yrs. Known _____</td> </tr> </table>	Name _____	Name _____	Address _____	Address _____	Phone # (____) _____ Yrs. Known _____	Phone # (____) _____ Yrs. Known _____
Name _____	Name _____						
Address _____	Address _____						
Phone # (____) _____ Yrs. Known _____	Phone # (____) _____ Yrs. Known _____						
10.	<p>List any other Limited Video Lottery licenses you hold.</p>						
11.	<p>I, the undersigned, do hereby certify that I have not knowingly made any false statements of material fact on this application. I understand that untruthful or misleading answers are cause for denial of the application and/or termination of any lottery license. I authorize the West Virginia Lottery and/or the West Virginia State Police to investigate any or all matters set forth in this "License Application" pursuant to the Lottery Act. I understand that further information may be requested of me in regard to this application and I waive rights of causes of action that I may have against the West Virginia Lottery or the West Virginia State Police.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr> <td style="width: 25%; padding: 5px;">Type or Print</td> <td style="width: 50%;"></td> <td style="width: 25%; padding: 5px;">Title</td> </tr> <tr> <td style="padding: 5px;">Signature</td> <td></td> <td style="padding: 5px;">Date</td> </tr> </table> <p style="text-align: center; margin: 10px 0;">NOTARY</p> <p>State of _____ County of _____</p> <p>Taken, Subscribed, and Sworn to before me This _____ day of _____ _____</p> <p>My commission expires: _____</p> <div style="border: 1px solid black; width: 250px; height: 150px; margin: 20px auto;"></div> <p style="text-align: center; margin-top: 10px;">SEAL</p> <p style="margin-top: 10px;">This form may be copied as necessary</p>	Type or Print		Title	Signature		Date
Type or Print		Title					
Signature		Date					

**SUPPLEMENTAL EMPLOYMENT AFFIDAVIT
FOR
LIMITED VIDEO LOTTERY SERVICE TECHNICIAN**

Under penalty of false swearing, I affirm the following statements to be true to the best of my knowledge and understanding:

- (1) I am a person of good character, honesty and integrity;
- (2) I am a person whose background, criminal record (if any), reputation, habits and associations, do not threaten to (A) compromise the public interest of the citizens of the state, (B) weaken the effective regulation and control of video gaming, (C) breach the security and integrity of the lottery, or (D) introduce corrupt, unfair, or illegal practices, methods and activities into the operation of video gaming or the business or financial transactions incidental to the operation of video gaming;
- (3) I have not been convicted of **any violation** of the State Racing Act, the State Lottery Act, the Racetrack Video Lottery Act, the Limited Video Lottery Act, the Limited Gaming Facility Act, or **any felony** related to theft, bribery, gambling or involving moral turpitude in this or in any other state or foreign country;
- (4) I have disclosed to the lottery commission the identity of each person who has control of me or my business, as control is described I section 29-22B-507 of the Limited Video Lottery Act;
- (5) I have provided a set of fingerprints and have completed and signed the statement provided for I section 29-22B-602 of the Limited Video lottery Act;
- (6) I have furnished all information, including financial data and documents, certifications, consents, waivers, individual history forms and other materials requested by the lottery commission for purposes of determining qualifications for a license; and
- (7) I have taken one or more required technical training courses provided by a licensed manufacturer and have successfully completed an examination approved by the Lottery Commission and administered by the licensed manufacturer, thereby qualifying me to repair video lottery terminals of the licensed manufacturer.

I acknowledge that the West Virginia Lottery Commission will revoke my license if I am convicted of a disqualifying crime listed in statement (3), above, after my license is granted.

License Applicant's Signature

Date

STATE OF WEST VIRGINIA

COUNTY OF _____, to-wit:

Subscribed and sworn to before me, a Notary Public in and for the County and State aforesaid, this _____ day of _____, 200 ____.

My commission expires _____.

NOTARY PUBLIC



Fingerprint Information

All fields are mandatory unless otherwise noted

Name (Please Print):
Last Name First Name Middle Name

SSN:

Alias (Maiden name)

Citizenship (country):

Home Address:
Street Address

City, State, Zip Code

Lottery Licensed Business:
Company name

Street Address

City, State, Zip Code

Date of Birth:
YYYY/MM/DD

Place of Birth:
Name of State or Country if not USA

Reason Fingerprinted:

Race:

Gender:

Hair Color:

Eye Color:

Height:
Feet/inches

Weight:
Pounds

Finger Amputations/Bandages:
list type and which finger

circle one (VL VLM LVL LO TECH) OCA
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RELEASE OF INFORMATION

I hereby request a record check be made to find any police record on the herein named individual and by submitting this request, I understand that the submitted information will be retained by the West Virginia State Police in the Automated Fingerprint Identification System.

I certify that this is for official business and I am authorizing the West Virginia Lottery to obtain any record found.

Privacy Act Notice: Disclosure of your social security number should only be made if obtained from you in accordance with Section 7 of the Privacy Act of 1974. Your disclosure is voluntary and failure to provide the number will not subject you to penalty. If you choose voluntarily to supply your social security number, it will be used to aid the West Virginia Lottery in the conduct of this criminal background inquiry.

Signature:

I attest that all information written on this form is true and correct

Date:

ID CHECKED AND VERIFIED

INITIALS OF INVESTIGATOR _____

Part 5. Requirements and Qualifications for Licensure.

§29-22B-501. Types of licenses issued for participation in limited video lottery activities.

(a) The lottery commission may issue four types of limited video lottery licenses, as follows:

- (1) A manufacturer's license;
- (2) An operator's license;
- (3) A limited video lottery retailer's license; and
- (4) A service technician's license.

(b) A manufacturer's license is required for all persons who act as a manufacturer as defined in section 22B-319 of this article.

(c) An operator's license is required for all persons who engage in the business of placing and operating video gaming machines on the premises of a retailer. A licensed operator and a licensed limited video lottery retail who hold a permit issued under part 11 of this article may obtain video lottery terminals only from a licensed manufacturer.

(d) A video lottery retailer's license is required for all persons conducting limited video lottery on their premises. Each person licensed as a retailer shall have and maintain sole and exclusive legal possession of the entire premises for which the retail license is issued.

(e) Each license issued pursuant to this section expires one year from the date of its issuance but may be successively renewed upon the filing and approval of an application for renewal, except as otherwise provided in this article.

§29-22B-502. General qualifications for all types of limited video lottery licenses.

No limited video lottery license or license renewal may be granted unless the lottery commission has determined that the applicant satisfies all of the following qualifications:

(1) The applicant is a person of good character, honesty and integrity;

(2) The applicant is a person whose background, criminal record, if any, reputation, habits and associations, do not threaten to (A) compromise the public interest of the citizens of the state, (B) weaken the effective regulation and control of video gaming, (C) breach the security and integrity of the lottery, or (D) introduce corrupt, unfair, or illegal practices, methods and activities into the operation of video gaming or the business or financial transactions incidental to the operation of video gaming;

(3) The applicant has not been convicted of any violation of this article, article 19-23-1, *et seq.*, of this code, articles 22, 22A or 25 of this chapter, or any felony related to theft, bribery, gambling or involving moral turpitude in this or in any other state or foreign country;

(4) The applicant has disclosed to the lottery commission the identity of each person who has control of the applicant, as control is described in section 22B-507, and those persons satisfy all qualifications required by this section and any applicable qualifications required by sections 22B-503 through 22B-506;

(5) The applicant has provided a set of fingerprints and has completed and signed the statement provided for in section 22B-602;

(6) The applicant has furnished all information, including financial data and documents, certifications, consents, waivers, individual history forms and other materials requested by the lottery commission for purposes of determining qualifications for a license.

§29-22B-505. Additional qualification for an applicant for a service technician's license.

No service technician's license or license renewal may be granted unless the lottery commission has determined that, in addition to the general requirements set forth in section 22B-502, the applicant has passed a technical competence test administered or approved by the lottery commission.

§29-22B-707. Additional duties of service technicians.

In addition to the general duties imposed on all licensees in section 22B-701 of this article, a service technician shall:

(1) Maintain all skills necessary for the timely repair and service of licensed video lottery terminals and associated equipment so as to ensure the continued, approved operation of those terminals;

(2) Attend all commission mandated meetings, seminars and training sessions concerning the repair and maintenance of licensed video lottery terminals and associated equipment;

(3) Promptly notify the commission in writing of any electronic or mechanical video lottery terminal malfunctions; and

(4) Comply with all applicable provisions of this article and rules and orders of the commission.