

Treasury Release Instructions:

1. Print the Treasury Release Form (sample) and the Treasury Release Form from the WV Lottery website www.wvlottery.com.
2. Complete the Treasury Release Form, according to the sample with the following information (must be the same as the information from the successful bid):
 - a. Top of Page: Company Name, DBA Name, Address and Phone number
 - b. Date
 - c. Company Name
 - d. Amount on Deposit at the WV State Treasurer's Office
 - e. Signature and Title
3. Have the form notarized.
4. Mail or hand deliver the **original** to:
West Virginia Lottery
Attn: Mara Pauley
P. O. Box 2067
Charleston, WV 25327
5. The West Virginia Lottery will then notify the WV State Treasurer's Office to release the funds.

Company Name

DBA Name

Address

City, WV Zip

Phone number

Date here _____

RE: Limited Video Lottery
West Virginia State Treasurer's Office
Charleston, WV

Company Name gives permission to the West Virginia State
Treasurer's Office to release \$ _____
Amount here to the West Virginia Lottery for the
Limited Video Lottery bids.

Owner Signature here

Title here

UNITED STATES OF AMERICA
STATE OF WEST VIRGINIA
COUNTY OF _____, TO-WIT:

Subscribed and sworn to before me, a Notary Public in and for the County
and State aforesaid, this _____ day of _____, 20__.

My Commission expires _____

Notary _____

RE: Limited Video Lottery
West Virginia State Treasurer's Office
Charleston, WV

_____ gives permission to the West Virginia State Treasurer's
Office to release \$ _____ to the West Virginia Lottery for the Limited
Video Lottery bids.

UNITED STATES OF AMERICA
STATE OF WEST VIRGINIA
COUNTY OF _____, TO-WIT:

Subscribed and sworn to before me, a Notary Public in and for the County
and State aforesaid, this _____ day of _____, 20__.

My Commission expires _____

Notary _____